

**JEFFERSON COUNTY BOARD  
COMMITTEE MINUTES**

**February 26, 2020**  
Executive Committee

1. **Call to Order**  
Meeting was called to order by Rinard at 8:30 a.m.
2. **Roll Call**  
**Administration and Rules Committee Members**  
Members present: Jim Braughler, Jim Mode, Steve Nass, Amy Rinard and Jim Schroeder.  
Others Present: Ben Wehmeier, County Administrator; Supervisor Walt Christensen; Sarana Stolar, Corporation Counsel; Audrey McGraw, County Clerk; and Frankie Fuller.
3. **Certification of compliance with Open Meeting Law Requirements**  
Wehmeier certified compliance with the Open Meetings Law.
4. **Review of Agenda**  
No Changes
5. **Public Comment**
  - Fuller discussed that their solar group has approved another project.
6. **Approval of the January 29, 2020 committee meeting minutes**  
Draft minutes were provided for review.  
  
Motion by Mode/Braughler to approve the January 29, 2020 committee meeting minutes as presented.  
Motion passed 5-0.
7. **Approval of the February 11, 2020 county board minutes**  
Draft minutes were provided for review.  
  
Motion by Mode/Braughler to approve the February 11, 2020 County Board minutes as corrected.  
Motion passed 5-0.
8. **Communications**  
None
9. **Discussion and possible action on 2020-2022 Official Newspaper Bid Results**  
Bid results were provided for review. The committee discussed changes to what should be included when publishing the minutes. The committee agreed that the format could be shortened as discussed.  
  
Motion by Schroeder/Rinard to accept bid #3 as the Official Newspaper Bid. Motion passed 5-0.
10. **Discussion and possible action on publishing resolutions and ordinances in the minutes**  
This was discussed with Item #9. No action taken.
11. **Discussion and possible action on proposed County Board rules**  
The Board reviewed the proposed Board Rules. Wehmeier said that the Land and Water Conservation Committee and the UW Extension Education Committee are opposed to the rule change that combines the two committees. No action taken.
12. **Comprehensive Plan Update**
  - Discuss Focus Groups  
Wehmeier gave a presentation on the upcoming regional meetings. No action taken.
13. **Discussion on Public Policy Forum report**  
Wehmeier provided an article published in the Watertown Daily Times "Government cooperation: It's refreshing to see it championed here" and showed a presentation from the Wisconsin Policy Forum. No action taken.
14. **County Projects Update**  
Wehmeier went over the various projects and timelines that are happening at our facilities.

15. **County Administrator's monthly report**

Wehmeier gave a verbal report highlighting the following: working on Comp Plan, finalizing bonds, county projects; working on government cooperation, opioid suits, judicial meetings, shared services. No action taken.

16. **Discussion and possible action on tentative future meeting schedule and agenda items**

- Approval of February 25, 2020 Executive Committee meeting minutes
- Approval of March 10, 2020 County Board meeting minutes
- Comprehensive Plan Update
- Process for evaluation of the County Administrator (closed session)?
- Financial Reports

17. **Next meeting:** March 25, 2020 at 8:30 a.m.

18. **Adjourn**

Motion by Nass/Schroeder to adjourn at 10:20 a.m. Motion approved 5-0.

DRAFT